

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, APRIL 22, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

Approved

Present: Commissioners Hale, Johnson, Makowsky, Marwick, and Teasck
Absent: None
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Liz Motley – Virginia City Council; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) - A motion was made by Commissioner Johnson and supported by Commissioner Teasck to approve financial resolution No. 5351 - Authorizing the payroll dated April 4, 2024 in the amount of \$95,679.34, direct deposits #38173 through #38221; and the payroll dated April 18, 2024 in the amount of \$112,633.31, direct deposits #38222 through #38270; and the bills dated March 25, 2024 through April 19, 2024 in the amount of \$956,761.12, checks #116618 through #116735 and wire and electronic transfers in the amount of \$1,008,135.24; and Net Payment Adjustments for the month of March 2024 in the amount of \$3,930.04; and the Regular Commission Meeting minutes from the March 25, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave a MP transformer update stating work is underway and startup is expected by early June.

Item 6 (b) – Mr. French gave a #10 boiler update stating that no bids were received, so VPU is now working with a broker to assist with the sale. He further stated there are a couple of entities that are very interested.

Item 7 (a) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to move the May meeting date to Wednesday the 29th at 3:30 pm. Motion carried unanimously.

Item 7 (b) – Mr. French gave a VPU Buildings Conversion update stating the projects to convert the water plant, office building and 2 metal garages have gone out for bids with bid openings on May 9th.

Item 7 (c) – Mr. French gave a Steam Conversion Update stating VPU has been in communication with AEOA, and they will once again be available to help residential customers navigate the conversion process. Additionally, a meeting was held at City Hall to discuss programs available to assist businesses in the core. AEOA has two programs funded by IRRRB that offer financial assistance to businesses needing energy efficient upgrades and repairs. VPU has made this information available in the current steam conversion packets.

Item 8 (a) – Mr. French gave an operations update stating the plant is running about 30,000 lbs/hr utilizing the package boilers, alternating between boiler #1 and #2 every two weeks. He further stated VPU brought in a company to do a thorough inventory of the water distribution system and 27 possible leaks were found. VPU staff will be following up.

Item 8 (b) – None

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to adjourn at 3:41 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Tom Teasck, Secretary

Jeff Marwick, President