

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, JULY 22, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

Approved

Present: Commissioners Hale, Johnson, Makowsky, Marwick, and Teasck
Absent: None
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Johnson and supported by Commissioner Teasck to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – Mr. French stated the tentative minutes for the June 24, 2024 meeting had been updated to correct a typo in the check numbers reported for payroll; He noted the error had no effect on the dollar amounts reported. A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve financial resolution No. 5355 - Authorizing the payroll dated June 27, 2024 in the amount of \$94,410.01, direct deposits #36465 through #36513; and the payroll dated July 11, 2024 in the amount of \$92,123.66, direct deposits #36514 through #36562; and the bills dated June 24, 2024 through July 19, 2024 in the amount of \$994,599.86, checks #117040 through #117168 and wire and electronic transfers in the amount of \$821,006.09; and Net Payment Adjustments for the month of June 2024 in the amount of \$36,698.67; and the Regular Commission Meeting minutes from the June 24, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave an office building steam conversion update stating work is currently underway for the garages and water plant.

Item 7 (a) – A motion was made by Commissioner Teasck and supported by Commissioner Hale to approve the travel request for 2- meter shop staff to attend the MN Electric Meter School; September 17-19, 2024; Roseville, MN. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating there are 74 gas applications in place and approximately 12 loans have been processed thus far. He further stated HPU is buying more #11 boiler parts and has been paying VPU as they've been invoiced. Ohman Pump Service is continuing with the removal of both turbines. He further stated the plant has been running approximately 20,000 lbs/hr of steam (production is typically around 8,000 lbs/hr at this time of year) due to the recent flooding. The plant continues to utilize one package boiler and is alternating between boiler #1 and #2 every two weeks. Finally, Mr. French stated that VPU has received preliminary specs for the new Electrical Distribution Center and is expecting engineering to be finalized before the next meeting, so a request to call for bids will be included on the next commission agenda.

Item 8 (b) – Other discussion included the status of #10 boiler and the coordination between the City and VPU in regards to street improvement projects.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to adjourn at 3:41 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Tom Teasck, Secretary

Jeff Marwick, President