

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, AUGUST 26, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

**Approved**

- Present: Commissioners Hale, Johnson, Makowsky, and Marwick
- Absent: None
- Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Johnson and supported by Commissioner Makowsky to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve financial resolution No. 5356 - Authorizing the payroll dated July 25, 2024 in the amount of \$90,371.98, direct deposits #38416 through #38464; and the payroll dated August 8, 2024 in the amount of \$90,166.95, direct deposits #38465 through #38512; and the payroll dated August 22, 2024 in the amount of \$90,174.19, direct deposits #38513 through #38560; and the bills dated July 22, 2024 through August 23, 2024 in the amount of \$1,027,180.58, checks #117169 through #117335 and wire and electronic transfers in the amount of \$971,024.17; and Net Payment Adjustments for the month of July 2024 in the amount of (\$91,912.66); and the Regular Commission Meeting minutes from the July 22, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – NA

Item 7 (a) – Mr. French stated the bid for the Electrical Distribution Center includes a pre-fabricated building (approximately 31' x 19') and internal equipment; It does not include a slab or ground work. He further stated the building will be placed on a new slab, and the ground work needed will be bid separately. He stated he will bring the bids received before the Commission for approval. Additionally, he stated construction of the building is slated for next fall with plans for the new center to be up and running by summer 2026. A motion was made by Commissioner Johnson and supported by Commissioner Hale to authorize advertisement for bids on the Electrical Distribution Center. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 18,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He further stated the units are modulating based on demand. Additionally, Mr. French reported that Stack Brothers will be starting the gas bypass project in the steam plant to straight feed the new boilers eliminating fuel supply to the #10 gas and #11 biomass boilers. Finally, he stated there are 96 gas applications in place and approximately 16 loans have been processed thus far.

Item 8 (b) – Other discussion included the conversion status of some large commercial customers, Line Crew projects and additional sales of the #11 wood boiler parts.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to adjourn at 3:40 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

\_\_\_\_\_  
James Makowsky, Vice-President

\_\_\_\_\_  
Jeff Marwick, President