

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, SEPTEMBER 23, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

Approved

- Present: Commissioners Hale, Johnson, Marwick and Petroskey
- Absent: Commissioner Makowsky
- Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Johnson and supported by Commissioner Hale to approve financial resolution No. 5357- Authorizing the payroll dated September 5, 2024 in the amount of \$94,810.95, direct deposits #38561 through #38607; and the payroll dated September 19, 2024 in the amount of \$87,011.44, direct deposits #38608 through #38652; and the bills dated August 26, 2024 through September 20, 2024 in the amount of \$1,714,058.44, checks #117336 through #117490 and wire and electronic transfers in the amount of \$843,727.64; and Net Payment Adjustments for the month of August 2024 in the amount of \$506.27; and the Regular Commission Meeting minutes from the August 26, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave a steam conversion update stating that 27 loans are in process and 5 rebates have been issued thus far. He further stated that out of the 175 customers with no gas services to their property, VPU has received 95 applications.

Item 6 (b) – Mr. French informed the Commission that the 306 transformer is ready to go, but will sit in an emergency backup status until the new distribution building is complete.

Item 7 (a) – President Marwick recommended Commissioner Johnson be appointed as commission secretary. A motion was made by Commissioner Hale and supported by Commissioner Petroskey. Motion carried unanimously.

Item 7 (b) – Mr. French informed the Commission that VPU will be responsible for relocating 750' of gas main as a result of the new Highway 53 intersection at the Rock Ridge High School entrance, including a frontage road being constructed by St. Louis County from Hwy 37 to the school area.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 20,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He further stated the units are modulating based on demand. Additionally, Mr. French reported that the pump for the plant well was put in place last week and is operating. Finally, he stated crews are out flushing and winterizing hydrants.

Item 8 (b) – None

Item (9) – A motion was made by Commissioner Petroskey and supported by Commissioner Johnson to adjourn at 3:43 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Bruce Johnson, Secretary

Jeff Marwick, President