

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, OCTOBER 28, 2024 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

Approved

Present: Commissioners Hale, Johnson, Marwick and Petroskey
Absent: Commissioner Makowsky
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Aaron Asleson – Director – Distribution; Representatives – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Hale and supported by Commissioner Petroskey to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Petroskey and supported by Commissioner Johnson to approve financial resolution No. 5358- Authorizing the payroll dated October 3, 2024 in the amount of \$105,012.28, direct deposits #38653 through #38697; and the payroll dated October 17, 2024 in the amount of \$86,208.41, direct deposits #38698 through #38741; and the bills dated September 23, 2024 through October 25, 2024 in the amount of \$1,111,874.91, checks #117491 through #117670 and wire and electronic transfers in the amount of \$991,802.14; and Net Payment Adjustments for the month of September 2024 in the amount of \$5578.44; and the Regular Commission Meeting minutes from the September 23, 2024 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – None

Item 7 (a) – Mr. French summarized the bid responses for the Distribution Center stating that only 1 of the 3 received was valid, but also noted that the bid amounts were all fairly close in cost. That being said, he stated it was the recommendation of the Engineer (per the Bid Evaluation included in the packet) and VPU staff to award the bid to States Manufacturing. A motion was made by Commissioner Johnson and supported by Commissioner Petroskey to award the bid for the Distribution Center to States Manufacturing in the amount of \$1,073,842.55. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 20,000 lbs/hr of steam utilizing #1 package boiler. He stated there were issues with the control panel on #2 package boiler, but the part is expected by the end of the week. Once the part is installed, #2 boiler will be brought back online immediately. Mr. French gave a steam conversion update stating the conversions of the VPU buildings (office, water plant and two garages) are complete. He further stated that of the 110 gas applications received, 86 lines have been installed; Additionally, 30 loans are in process. Finally, Mr. French reported that there will be visual inspections of all water towers later this week.

Item 8 (b) – None

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Petroskey to adjourn at 3:34 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Bruce Johnson, Secretary

Jeff Marwick, President