

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, APRIL 28, 2025 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

Approved

Present: Commissioners Hale, Johnson, Makowsky, and Marwick
Absent: Commissioner Petroskey
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representatives – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – As a review for the VPU commission and staff, the City provided an open meeting law presentation.

Item 4 (a, b and c) – A motion was made by Commissioner Johnson and supported by Commissioner Makowsky to approve financial resolution No. 5365 - Authorizing the payroll dated April 3, 2025 in the amount of \$88,654.99, direct deposits #39218 through #39259; and the payroll dated April 17, 2025 in the amount of \$83,950.68, direct deposits #39260 through #39301; and the bills dated March 24, 2025 through April 25, 2025 in the amount of \$990,375.86, checks #118336 through #118491 and wire and electronic transfers in the amount of \$2,020,104.44; and Net Payment Adjustments for the month of March 2025 in the amount of \$23,746.71; the Regular Commission Meeting minutes from the March 24, 2025 meeting; and the Waiver of Liability Coverage. Motion carried unanimously.

Item 5 (a) - President Marwick stated there were no injuries reported for the month.

Item 6 (a) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to award the bid for the Progress Parkway Gas Main Project to LP Contracting, from Leonard, MN, in the amount of \$123,067.80. Mr. French noted that the 2025 budget included \$150,000 for the project.

Item 6 (b) – A motion was made by Commissioner Johnson and supported by Commissioner Makowsky to approve the Power Plant Operator Severance Package. Motion carried unanimously. Mr. French added that the severance package has been given to the Union, and he is hoping to move forward with final signatures within the next week.

Item 7 (a) – Mr. French and Mr. Asleson reviewed the 2024 Consumer Confidence Report with the Commission noting the report is available for viewing on the VPU website.

Item 8 (a) – Mr. French gave an operations update stating that as of today, the plant is running approximately 28,000 lbs/hr, but is fluctuating with the changing temperatures. He further stated PBBS is starting the annual maintenance on #2 boiler today and #1 boiler will be done next week. Finally, he stated that Sprung Services will be terminating the Vets steam line in the plant sometime this week.

Item 8 (b) – In other discussion, Ms. Belak stated the 2024 audit should be finalized by next month's meeting. A decision was made to hold a COW meeting, prior to the regular meeting, with staff from Walker, Giroux and Hahne present to review the audited statement and field questions. Additional discussion included an update on the new switch center. Mr. Asleson stated that most parts have already been ordered, so the plan to start construction by summer of 2026 is still on schedule. Lastly, the May meeting has been rescheduled to Wednesday, May 28th at 3:30 due to the Memorial Day holiday.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Johnson to adjourn at 3:48 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Bruce Johnson, Secretary

Jeff Marwick, President