

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON WEDNESDAY, MAY 28, 2025 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:38 P.M.

Approved

Present: Commissioners Hale, Makowsky, and Marwick
Absent: Commissioner Johnson and Petroskey
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approve financial resolution No. 5366 - Authorizing the payroll dated May 1, 2025 in the amount of \$79,388.16, direct deposits #39302 through #39342; and the payroll dated May 15, 2025 in the amount of \$81,496.67, direct deposits #39343 through #39383; and the bills dated April 28, 2025 through May 23, 2025 in the amount of \$893,917.51, checks #118492 through #118604 and wire and electronic transfers in the amount of \$1,045,770.06; and Net Payment Adjustments for the month of April 2025 in the amount of \$151,993.23; and the Regular Commission Meeting minutes from the April 28, 2025 meeting.

Item 5 (a) - President Marwick stated there were no injuries reported for the month.

Item 5 (b) – A motion was made by Commissioner Hale and supported by Commissioner Makowsky to accept the 2024 Audit Report. Motion carried unanimously.

Item 6 (a) – Mr. French stated that LP Contracting backed out of the Progress Parkway Gas Main Project. Quotes were then sent out to 3 contractors and of the 3, only AEI responded bidding the project at \$114,283.32. The Commission gave VPU prior approval via email to move forward with awarding the bid to AEI. A motion was made by Commissioner Hale and supported by Commissioner Makowsky acknowledging the Progress Parkway Gas Main Project being awarded to AEI in the quoted amount of \$114,283.32. Motion carried unanimously. A subsequent motion was made by Commissioner Hale and supported by Commissioner Makowsky to rescind the Progress Parkway Gas Main Project bid previously awarded to LP Contracting in the amount of \$123,067.80. Motion carried unanimously.

Item 6 (b) – Mr. French stated the Utility applied for and has been awarded a Grid Resiliency Grant through the MN Department of Commerce. Mr. French further stated the grant, awarded for up to \$177,194.24, is to be used toward the new Electrical Distribution Switchgear Building, and it is his recommendation the Commission approve the contract. A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approved the Grid Resiliency Grant contract as presented. Motion carried unanimously.

Item 7 (a) – A motion was made by Commissioner Hale and supported by Commissioner Makowsky to accept the retirement notice of a 30+ year plant maintenance employee and approve the payout of benefits as earned. Motion carried unanimously.

Item 7 (b) – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approve Resolution #5367 – General Obligation Bond of the City of Virginia. Motion carried unanimously.

Item 7 (c) – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to authorize the VHRA Washington Manor Steam Conversion Agreement. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating the plant is running approximately 24,000 lbs/hr utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He further stated the annual boiler maintenance is complete with PBBS stating the boilers are still in “new” condition.

Item 8 (b) – Other discussion included an update on plant staffing through Sprung Services and road restoration timelines after water breaks.

Item (9) – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to adjourn at 3:54 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Bruce Johnson, Secretary

Jeff Marwick, President