

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, JUNE 23, 2025 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

**Approved**

Present: Commissioners Hale, Johnson, Makowsky, and Marwick  
Absent: Commissioner Petroskey  
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Mary Johnson – Supervisor – Customer Relations; Representatives – Virginia Public Access TV

Item 2 – A motion was made by Commissioner Hale and supported by Commissioner Johnson to approve the meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Johnson and supported by Commissioner Makowsky to approve financial resolution No. 5368 - Authorizing the payroll dated May 29, 2025 in the amount of \$93,682.66, direct deposits #39384 through #39424 and the payroll dated June 12, 2025 in the amount of \$85,686.80, direct deposits #39425 through #39464; and the bills dated May 26, 2025 through June 20, 2025 in the amount of \$1,023,520.81, checks #118605 through #118743 and wire and electronic transfers in the amount of \$828,388.49; and Net Payment Adjustments for the month of May 2025 in the amount of \$7429.61; and the Regular Commission Meeting minutes from the May 28, 2025 meeting.

Item 5 (a) - President Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave a steam conversion update stating that 50 loans are in process. He added that 40 gas services have not yet been punched in, and of the 40, 28-30 are for active accounts with the remaining 10-12 for properties that have been abandoned.

Item 6 (b) – Mr. French discussed the Annual Water Leak Survey Report stating that of the 18 system leaks that were found, 8 were already known by VPU. He stated many of the leaks found are helping to identify much of the unaccounted-for water losses. He further stated a new correlator has been purchased which will be helpful to staff for locating the leaks. Finally, Mr. French stated VPU is still waiting on blacktop material to complete road patches.

Item 7 (a) – None

Item 8 (a) – Mr. French gave an operations update stating that bids are out on the slab for the Electrical Distribution Center, and that he will report back to the Commission once the bids are back in. Additionally, he stated the plant is running approximately 18,000 lbs/hr utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He did state production has been up to 50,000 lbs/hr or more when the system has been water logged due to the recent storms.

Item 8 (b) – Other discussion included the outage that occurred this morning. Mr. French explained VPU lost two feed lines, one to the Public Safety Building Substation, and one to the Ridgewood Substation, both of which resulted from outages on MP's system.

Item (9) – A motion was made by Commissioner Makowsky and supported by Commissioner Johnson to adjourn at 3:49 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

\_\_\_\_\_  
Bruce Johnson, Secretary

\_\_\_\_\_  
Jeff Marwick, President