

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, JULY 28, 2025 AT 3:30 P.M.

Item 1. - Commission President Marwick called the meeting to order at 3:30 P.M.

**Approved**

Present: Commissioners Hale, Makowsky, and Marwick  
Absent: Commissioner Johnson and Petroskey  
Also Present: Greg French – General Manager; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 – President Marwick requested the addition of Item 7 (c) – Electrical Outage Report be added to the agenda. A motion was made by Commissioner Hale and supported by Commissioner Makowsky to approve the amended meeting agenda. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approve financial resolution No. 5369 - Authorizing the payroll dated June 26, 2025 in the amount of \$80,391.14, direct deposits #39465 through #39505 and the payroll dated July 10, 2025 in the amount of \$94,256.00, direct deposits #39506 through #39547 and the payroll dated July 24, 2025 in the amount of \$78,427.40, direct deposits #39548 through #39588; and the bills dated June 23, 2025 through July 25, 2025 in the amount of \$1,537,070.57, checks #118744 through #118935 and wire and electronic transfers in the amount of \$1,052,760.56; and Net Payment Adjustments for the month of June 2025 in the amount of \$2126.61; and the Regular Commission Meeting minutes from the June 23, 2025 meeting.

Item 5 (a) - President Marwick stated there were no injuries reported for the month.

Item 6 (a) – None

Item 7 (a) – A motion was made by Commissioner Hale and supported by Commissioner Makowsky to approve the Travel Request for 2 Line Crew staff to attend MMUA Overhead School; September 9-12, 2025; Marshall, MN. Motion carried unanimously.

Item 7 (b) - A motion was made by Commissioner Makowsky and supported by Commissioner Hale to approve the Travel Request for Distribution Supervisor and 2 Serviceperson to attend AWWA Water Conference; September 17-19, 2025; Duluth, MN. Motion carried unanimously.

Item 7 (c) – Mr. French discussed the recent outages; The first occurred on June 27<sup>th</sup> and was the result of a windstorm that caused significant tree fall, one of which hit the primary line North of the golf course. Additionally, 16 residential services were taken out, all of which were reconnected except one that needed electrician work. Mr. French stated VPU crews were out for about 10 hours getting power restored, and thanked Public Works as they worked alongside VPU crews getting all the tree fall cleaned up. The second outage occurred last Wednesday, July 23<sup>rd</sup> about 4:30 pm, and was the result of Minnesota Power issues that affected the Olcott substation. Mr. French stated that staff were onsite at the time calls started coming in, so they were able to respond immediately. The last outage discussed occurred on July 18<sup>th</sup> and was the result of a construction hit on a neutral line; The outage lasted approximately 3 hours.

Item 8 (a) – Mr. French gave an operations update stating the plant is running approximately 18,000 lbs/hr, up to 35,000 lbs/hr depending on rain, utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He did state that crews have been pumping out manholes in an effort to reduce the saturation of steam lines.

Item 8 (b) – Other discussion included the Commission complimenting VPU and City crews in their responses to the recent outages/storms.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Makowsky to adjourn at 3:46 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

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Bruce Johnson, Secretary

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Jeff Marwick, President