

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, OCTOBER 27, 2025 AT 3:30 P.M.

Item 1 - Commission President Marwick called the meeting to order at 3:30 PM.

Approved

Present: Commissioners Hale, Henderson, Makowsky and Marwick  
Absent: None  
Also Present: Greg French – General Manager; Cassandra Belak – Finance Director; Aaron Asleson – Distribution Director; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 (a) - A motion was made by Commissioner Hale and supported by Commissioner Henderson to approve the meeting agenda. Motion carried unanimously.

Item 3 (a) - None

Item 4 (a) and (b) - A motion was made by Commissioner Henderson and supported by Commissioner Makowsky to approve financial resolution No. 5372 – Authorizing the payroll dated October 2, 2025 in the amount of \$74,265.09, direct deposits #39749 through #39786 and the payroll dated October 16, 2025 in the amount of \$82,410.15, direct deposits #39787 through #39824; and the bills dated September 22, 2025 through October 24, 2025 in the amount of \$2,058,428.14, checks #119164 through #119358 and wire and electronic transfers in the amount of \$1,034,686.02; and Net Payment Adjustments for the month of September 2025 in the amount of \$14,717.52; and the Regular Commission Meeting minutes from the September 22, 2025 meeting. Motion carried unanimously.

Item 5 (a) - Mr. French stated that one injury was reported resulting in no restrictions or lost time.

Item 6 (a) – Mr. French stated that over 40 patches have been completed this year after an almost 4-year-struggle to find a contractor that would take smaller jobs. He added VPU has now contracted with Arrow Asphalt and they are doing a great job.

Item 6 (b) – Mr. French stated a generator for the line crew garage is in place and fully operational which will help reduce response time to outages.

Item 6 (c) – Mr. French gave a Water Service Line Inventory Update reminding the Commission that it stemmed from the Flint, MI water issues. He stated that 70 out of approximately 2300 water customers whom submitted information have galvanized lines that will need to be replaced. He added that 1700 are still unknown, but to date no lead lines have been found. Mr. French also reminded the Commission that any galvanized or lead lines will need to be replaced with any lead lines being the priority. VPU will coordinate the work and cover the cost of replacement, but will then be able to submit for reimbursement. He stated funding may be made available in 2026 for the 2027 construction season.

Item 8 (a) - Mr. French reported the power plant has been running at approximately 28,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He stated once demand hits approximately 58,000 lbs/hr, the plant will run off of both boilers. Mr. French gave a steam conversion update stating 138 buildings in the core still have not converted; 45 of the 138 have not requested gas and 7 have not used steam for a few years. Mr. French added that VPU will be issuing door hangers reminding customers of the 10/31/26 shutdown.

Item 8 (b) – Other discussion included water losses being down, line crew staffing, the electric distribution building and power plant demo.

A motion was made by Commissioner Henderson and supported by Makowsky to adjourn at 4:02 pm. Motion carried unanimously.

ATTEST:

APPROVED:

Garrison Hale, Secretary

Jeff Marwick, President