

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, NOVEMBER 24, 2025 AT 3:30 P.M.

Item 1 - Commission President Marwick called the meeting to order at 3:40 PM.

Approved

Present: Commissioners Hale, Henderson and Marwick  
Absent: Commissioner Makowsky  
Also Present: Greg French – General Manager; Cassandra Belak – Finance Director; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 (a) - A motion was made by Commissioner Henderson and supported by Commissioner Hale to approve the meeting agenda. Motion carried unanimously.

Item 3 (a) - None

Item 4 (a) and (b) - A motion was made by Commissioner Hale and supported by Commissioner Henderson to approve financial resolution No. 5373 – Authorizing the payroll dated October 30, 2025 in the amount of \$72,238.03, direct deposits #39825 through #39861 and the payroll dated November 13, 2025 in the amount of \$78,875.87, direct deposits #39862 through #39898 and the bills dated October 27, 2025 through November 21, 2025 in the amount of \$1,656,530.96, checks #119359 through #119489 and wire and electronic transfers in the amount of \$786,915.80; and Net Payment Adjustments for the month of October 2025 in the amount of \$4,049.54; and the Regular Commission Meeting minutes from the October 27, 2025 meeting. Motion carried unanimously.

Item 5 (a) - Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. French gave a Distribution Center Update stating the slab is in place, and the pre-fab building is expected to be delivered in mid-January. He stated VPU wants to get the center up and running to be sure everything is fully operational prior to the October 31, 2026 steam system shut-down and idling of the plant.

Item 6 (b) – Mr. French gave a Fast Charging Station Update stating the unit has not arrived yet. He reminded the Commission that there will be no cost to the Utility other than the approximately \$6000 in sales tax, however the unit needs to be in place and operational by 12/31/25 in order for the grant to cover the cost.

Item 8 (a) - Mr. French reported the power plant has been running at approximately 50,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He stated a VFD went bad on one of the units, so a new part has been ordered; It will cost approximately \$24,000 and is expected to be here on Friday. Mr. French also gave a steam conversion update stating VPU has received gas requests from all but 33 customers. He added that VPU staff will be going to each of those locations to notify them that VPU plans to install a gas service line. In the event the customer does not want it, VPU will have them sign an acknowledgement form to that regard. Mr. French also discussed setting a date for a Committee of the Whole meeting to discuss the preliminary 2026 budget; The meeting will be held December 15, 2025 at 3:30 pm. Finally, Mr. French informed the Commission that engineers from SEH were here today to discuss drafting a proposal for the plant demo with the structures outside of the plant itself being addressed first.

Item 8 (b) – None

A motion was made by Commissioner Hale and supported by Commissioner Henderson to adjourn at 3:52 pm. Motion carried unanimously.

ATTEST:

APPROVED:

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Garrison Hale, Secretary

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Jeff Marwick, President