

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, DECEMBER 22, 2025 AT 3:30 P.M.

Item 1 - Commission President Marwick called the meeting to order at 3:30 PM.

Approved

Present: Commissioners Hale, Henderson, Makowsky and Marwick
Absent: None
Also Present: Greg French – General Manager; Cassandra Belak – Finance Director; Mary Johnson – Supervisor – Customer Relations; Representative – Virginia Public Access TV

Item 2 (a) - A motion was made by Commissioner Henderson and supported by Commissioner Makowsky to approve the meeting agenda. Motion carried unanimously.

Item 3 (a) - None

Item 4 (a) and (b) - A motion was made by Commissioner Hale and supported by Commissioner Makowsky to approve financial resolution No. 5374 – Authorizing the payroll dated November 26, 2025 in the amount of \$73,675.73, direct deposits #39899 through #39934 and the payroll dated December 11, 2025 in the amount of \$82,727.46, direct deposits #39935 through #39970 and the bills dated November 24, 2025 through December 19, 2025 in the amount of \$2,006,386.22, checks #119490 through #119600 and wire and electronic transfers in the amount of \$1,128,925.15; and Net Payment Adjustments for the month of November 2025 in the amount of \$3,690.61, the Regular Commission Meeting minutes from the November 24, 2025 meeting and acknowledging review of the Commission Service Information including Open Meeting Law, MN Government Data Practices Act and City of Virginia Logo Policy. Motion carried unanimously.

Item 5 (a) - Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – A motion was made by Commissioner Hale and supported by Commissioner Henderson to approve the 2026 budget. Mr. French noted the budget included no rate increases, approximately \$5 million in LEA funds for loans and \$2.9 million in steam losses. Motion carried unanimously.

Item 6 (b) – A motion was made by Commissioner Henderson and supported by Commissioner Hale to approve the 2025 write-offs as presented in the amount of \$18,723.88. Mr. French noted that \$9,524.03 was pending from 2024. Commissioner Makowsky recommended the motion state the write-offs were presented at the Committee of the Whole meeting. Commissioner Henderson amended his motion and it was supported by Commissioner Hale to approve the 2025 write-offs in the amount of \$18,723.88 as presented at the Committee of the Whole meeting. Motion carried unanimously.

Item 6 (a) – Mr. French gave a Fast Charging Station update stating Will from Zef Energy has indicated the charger is slated to ship today or tomorrow and should be completed in January. He further stated the delay in the project will not affect the funding as previously thought.

Item 8 (a) - Mr. French reported steam output peaked at approximately 60,000 lbs/hr of steam due to the cold weather. However, with the fluctuating temperatures the plant is still utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. He further stated the feedwater issues from the well in the powerplant to the boilers ended up being a VFD issue, and that the issue appears to be resolved. Mr. French also discussed recent steam leaks stating 3 clamps blew out near the County Courthouse and were replaced. Additionally, he stated there was a major leak under the sidewalk adjacent to Rocket Liquors. He stated due to the size and cost to repair the line, crews vented and re-routed the steam, and may eventually shut the line down once we get through the winter.

Item 8 (b) – Commissioner Henderson thanked Mr. French for answering his questions about VPU operations. He stated as a new commissioner he wants to have a better understanding and Mr. French has been very helpful.

A motion was made by Commissioner Makowsky and supported by Commissioner Hale to adjourn at 3:44 pm. Motion carried unanimously.

ATTEST:

APPROVED:

Garrison Hale, Secretary

Jeff Marwick, President