

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON MONDAY, MARCH 23, 2026 AT 3:50 P.M.

Item 1 - Commission President Marwick called the meeting to order at 3:50 P.M.

**Approved**

Present: Commissioners Hale, Makowsky, Marwick and Henderson  
Absent: None  
Also Present: Greg French – General Manager; Cassandra Belak – Director of Finance; Aaron Asleson – Director of Distribution; Mary Johnson – Customer Relations Supervisor; Representative – Virginia Public Access TV

Item 2 – A motion to approve the meeting agenda was made by Commissioner Henderson and supported by Commissioner Makowsky. Motion carried unanimously.

Item 3 – None

Item 4 (a) and (b) – A motion was made by Commissioner Makowsky and supported by Commissioner Henderson to approve financial resolution No. 5379 - Authorizing the payroll dated March 5, 2026 in the amount of \$78,520.84, direct deposits #40152 through #40188 and the payroll dated March 19, 2026 in the amount of \$77,422.60, direct deposits #40189 through #40226; and the bills dated February 23, 2026 through March 20, 2026 in the amount of \$1,086,610.98, checks #119860 through #119980 and wire and electronic transfers in the amount of \$1,950,080.11; and Net Payment Adjustments for the month of February 2026 in the amount of \$9,220.99; and the Regular Commission Meeting minutes from the February 23, 2026 meeting. Motion carried unanimously.

Item 5 (a) – Mr. French stated there was one injury reported for the month resulting in no restrictions or lost time.

Item 5 (b) – Mr. French gave a brief recap of the Strategic Planning meeting stating Daupler will send him an updated proposal with the cost of additional features/services that were discussed. Mr. French will present the updated proposal at the April meeting.

Item 6 (a) – Mr. French stated the Fast Charging Station has been installed. Ms. Belak added both stations are working and being used.

Item 7 (a) – A motion was made by Commissioner Hale and supported by Commissioner Henderson to approve the travel request for 1 staff person to attend MMUA Locating Workshop; May 19-20, 2026; Marshall, MN. Motion carried unanimously.

Item 7 (b) – A motion was made by Commissioner Hale and supported by Commissioner Henderson to approve the travel request for Director of Distribution and Director of Finance to attend DER Technical Spec Manual Training; April 27, 2026; Grand Rapids, MN. Motion carried unanimously.

Item 7 (c) – A motion was made by Commissioner Henderson and supported by Commissioner Hale to approve the travel request for Supervisor – S.W.G. to attend SME Conference; April 13-16, 2026; Duluth, MN. Motion carried unanimously.

Item 8 (a) – Mr. French gave an operations update stating the plant has been running approximately 36,000 – 42,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. Mr. French also reported the auditors will be onsite tomorrow.

Item 8 (b) – Other discussion included the Core Steam Conversion and an update on water breaks.

Item (9) – A motion was made by Commissioner Henderson and supported by Commissioner Makowsky to adjourn at 4:05 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

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Garrison Hale, Secretary

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Jeff Marwick, President