

A REGULAR MEETING OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF VIRGINIA, MINNESOTA WAS HELD AT THE OFFICE OF THE DEPARTMENT OF PUBLIC UTILITIES ON WEDNESDAY, MAY 27, 2026 AT 3:30 P.M.

Approved

Item 1 - Commission President Marwick called the meeting to order at 3:30 P.M.

Present: Commissioners Hale, Makowsky, Marwick and Henderson
Absent: None
Also Present: Cassandra Belak – Director of Finance; Aaron Asleson – Director of Distribution; Mary Johnson – Customer Relations Supervisor; Tom Kelly – Walker, Giroux & Hahne; Representative – Virginia Public Access TV

Item 2 – A motion to approve the meeting agenda was made by Commissioner Hale and supported by Commissioner Henderson. Motion carried unanimously.

Item 3 – Walker, Giroux & Hahne presented as a part of Item 7 (a).

Item 4 (a) and (b) – A motion was made by Commissioner Henderson and supported by Commissioner Makowsky to approve financial resolution No. 5381 - Authorizing the payroll dated April 30, 2026 in the amount of \$79,526.25, direct deposits #40303 through #40340 and the payroll dated May 14, 2026 in the amount of \$77,616.96, direct deposits #40341 through #40377; and the bills dated April 27, 2026 through May 22, 2026 in the amount of \$950,845.58, checks #120122 through #120243 and wire and electronic transfers in the amount of \$1,086,094.15; and Net Payment Adjustments for the month of April 2026 in the amount of \$7,001.94.; and the Regular Commission Meeting minutes from the April 27, 2026 meeting. Motion carried unanimously.

Item 5 (a) – Commissioner Marwick stated there were no injuries reported for the month.

Item 6 (a) – Mr. Asleson gave a distribution center update stating the building was delivered May 6, 2026, and everything went well. There is a punch list of items for States Manufacturing to finish and then Line Crew staff will hook everything up. The goal is to have the center online by the end of September.

Item 7 (a) – Tom Kelly from Walker, Giroux & Hahne presented the 2025 audit report. VPU received a clean audit opinion, indicating that financials are presented fairly. The presentation also included a review of the Department’s financial position, which changed little from the prior year. Mr. Kelly stated the audit went very smoothly and commended Ms. Belak on a job well done; The commissioners all thanked Ms. Belak as well. Ms. Belak also mentioned that all commodities broke even, except for steam, which had a loss of \$3.5 million.

Item 8 (a) – Ms. Belak gave an operations update stating the plant has been running approximately 28,000 lbs/hr of steam utilizing one package boiler and alternating between boiler #1 and #2 every two weeks. Additionally, she informed the Commission that VPU staff will be starting the Water Leak Survey in June. Finally, she gave a conversion update stating letters have gone out to the 35 properties that still haven’t submitted gas applications. She further stated that there will be another round of phone calls, as well as the possibility of sending out certified letters.

Item 8 (b) – Other discussion included the May 24th power outage in Ridgewood which resulted from a mechanical failure at a MP substation. VPU crews were able to transfer the load and are still waiting to hear from MP as to when it can be switched back.

Item (9) – A motion was made by Commissioner Hale and supported by Commissioner Henderson to adjourn at 4:07 p.m. Motion carried unanimously.

ATTEST:

APPROVED:

Garrison Hale, Secretary

Jeff Marwick, President